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## Maryville Public Library Executive Board of Trustees

**Regular meeting: January 13, 2026**

Held at Maryville Public Library,  
Maryville, MO

Board President Jim Rash called the meeting to order at 12:01 p.m.

Other members participating in the meeting were Paula Cobb, Cara Colville, Andrew DeCurtis, Scott Kuhlemeyer, Bill Richardson, and Daisy Valenzuela. Library Director Stephanie Patterson was also in attendance.

**Meeting Minutes:** There being no corrections, the Chair declared the minutes of the December 9, 2025 Board meeting approved as distributed.

**Bills:** Patterson explained the zero dollar entry for [Amazon.com](https://www.amazon.com) was the result of trying to set up an account for buying memorial books. Richardson moved to approve the bills as presented. Kuhlemeyer seconded the motion which passed unanimously.

**Financial Reports:** Patterson noted Harden, Cummins, Moss & Miller sold their clients to a new firm. As a result, at some point the reports will be on a different letterhead. Cobb asked if the prices for services will go up. Rash noted we have a current agreement with HCMM. Cobb moved to approve the December 31, 2025 Financial Reports as submitted by Harden Cummins Moss & Miller LLC. Richardson seconded the motion. The motion passed unanimously.

### **Other Action Items:**

**Contract with Roth Environmental for air monitoring and project oversight:** Last May, Patterson brought the Board a draft contract with Roth Environmental. Roth opted to wait until a window contractor had been hired. With input from Roth, the contract allows for a total cost of up to \$13,000, which is \$1,000 more than was originally estimated. This is due to more mobilizations for the windows. Kuhlemeyer noted this type of contract is normal since the abatement oversight is at the mercy of the window contractor's schedule. Kuhlemeyer moved to approve the contract with Roth Environmental. Valenzuela seconded the motion which passed unanimously.

### **Added cost of \$3,172 for disposal of lead pain from American Asbestos**

**Abatement:** Patterson reminded the Board that in August or September they approved a contract with American Asbestos Abatement for the removal of the sashes. Since then, she has learned that ReView plans to scrape away the lead paint and store it in a barrel. Patterson contacted American Asbestos for a quote to handle the removal of the barrel. The quote was for \$3,172 which was approved by Rash.

Richardson moved to ratify the additional \$3,172 expense to the contract with American Asbestos Abatement. Cobb seconded. The motion passed unanimously.

**Proposed Policy Revision D400: *Limited Use Library Cards*:** Patterson provided an update to Policy D400, following discussion in December about the non-residential fee being applied to Horace Mann students. Cobb moved to approve the revision to D400. Valenzuela seconded the motion which passed unanimously.

**Reports and Discussion Items:**

**Window construction update:** Patterson noted ReView will be on site for field measurements tomorrow. They asked about removing the bars on the basement windows temporarily but Patterson said the windows could be removed from the inside and it would be best not to cut into the 1912 bars. Mock ups should be ready by January 26. Mockup fabrication will begin February 12, with installation by March 12 and approval of the mockup by March 20. Field installation will take place between April 27 and May 29. Rash noted the importance of documentation with photos for the historical record and to share with the public. Rash asked who would approve the mockup. Patterson stated it would be the Building & Grounds committee unless the full Board wanted to be involved. Rash consulted the Board and it was agreed the Building & Grounds committee would be responsible for approval. Patterson stated she will have the mockups available for review.

**Goals & Objectives Report FY2025, 1st Quarter 2026:** Patterson noted it is time for the Director's evaluation. Forms are due to Rash and Richardson by January 31. The update includes data about the monthly newsletter. In first quarter of FY2026, there were 8 weekly morning and 2 monthly evening Storytimes. A record 15 pre-schoolers graduated from the 1,000 Books Before Kindergarten program. Lego Club averaged 25 children and parents each month. An average of 25 adults attended each of the four adult programs offered and a record 76 people attended the Local Authors' Fair.

**Circulation and library use reports:** Circulation for December was 4,899.

**Foundation Funds Statement:** The balance of the Second Century Library Fund on December 31, 2025 was \$868,477.99.

**Reports of Committees:** There were no reports from the Building & Grounds and Fundraising committees. The Special Events committee will begin making plans since there is a schedule for the window project.

**Statements for the Good of the Order:** None

**Motion to Adjourn:** At 12:33 pm Rash adjourned the meeting.

Respectfully submitted by Cara Colville, Board Secretary