

## REQUEST FOR BIDS FOR REPLANTING AND RETURFING OF LIBRARY LANDSCAPING

The Maryville Public Library, located at 509 North Main, Maryville, Missouri is seeking bids for the returfing and remulching of approximately 2,623 square feet along the south and west sides of the library property on 5<sup>th</sup> and Main Streets. The removal and replacement of at least three rose bushes on the south side of the library and cleanup and disposal of waste from all areas affected are also included in the scope of work.

### Factors to be considered in choosing the bid:

1. The ability to complete the work within a 30 calendar-day period agreed upon between the library and the contractor.
2. Overall cost, with a breakout between labor and materials. (This project is NOT expected to be subject to Missouri Prevailing Wage Law.)
3. The testimonies of at least two references regarding the quality of work performed by the firm, as well as the ability to complete work within a specified time frame and budget.

### Bid information must include:

1. A defined date range in which the work will be completed. Capacity and capability of the firm to perform the work within that time period.
2. Contact information for three references that can testify to the firm's past performance with respect to quality of work, control of costs, and ability to meet schedules.
3. A cost breakdown between labor and materials. Information about warranties on materials and labor.
4. Contact information for the firm's liability/workman's comp insurance provider. Contractor must carry full workers' compensation insurance coverage for all people employed by the Contractor to perform work on this project. This insurance must be in the amount of One Million Dollars (\$1,000,000) for each accident, illness, disease or such other amount that may be required by the most current laws of the State of Missouri, whichever is greater. Contractor must maintain employer's liability insurance in an amount not less than One Million Dollars (\$1,000,000).
5. A signature and date.

**Bidders are required to inspect the site before submitting a bid. Please contact Stephanie Patterson at [director@maryvillepubliclibrary.org](mailto:director@maryvillepubliclibrary.org) or (660)582-5281 to set up a time to inspect the site.**

Proposals should be submitted no later than 5 p.m. CST on **Friday, April 3, 2020** to the Maryville Public Library, 509 North Main, Maryville, MO 64468. Proposals can also be emailed to [director@maryvillepubliclibrary.org](mailto:director@maryvillepubliclibrary.org) For additional information, contact Stephanie Patterson or Wilma Henggeler at that email address or at (660) 582-5281.

The Maryville Public Library has the right to refuse any or all bids.

The Maryville Public Library is an Equal Opportunity Employer.